



# FOLLOW-UP WITH INCIDENTS OF NON-COMPLIANCE FOUND ON SITE

## HOW TO PROVIDE EVIDENCE OF CORRECTION TO GCR?

To ensure effective follow-up with incidents of non-compliance found on site, please :

- Write a distinct email for each inspection ;
- Enter the inspection number in the subject line;
- Provide evidence of correction in attached pieces (photographs, videos, sketches and relevant documents) ;
- Explain the correction in a details.

**suivi@garantiegr.com**

Envoyer

De : adresse@duconstructeur.com

A : suivi@garantiegr.com

Cc :

Objet : Rapport d'inspection n° 729000

Pièces jointes : MOV\_0029.mp4 (6 MB), #15\_rapproché.jpg (52 KB), #14\_large.jpg (62 KB), #13\_attestation pro.pdf (27 MB), #12\_détail.jpg (33 KB)

Bonjour M. Suivi,

**Subject line:**  
Inspection number

fs liés au rapport d'inspection n° 729000, pour les

tos des travaux correctifs complétés.

**Attachments :**  
photographs, videos, sketches or relevant documents.

Send your evidence of correction to **suivi@garantiegr.com**. A confirmation receipt will be sent upon reception.

**Point n° 1**

- Ajout de gypse coupe-feu 5/8 Po sur les fermes dans l'entretoit.

**Point n° 2**

- Isolation des conduits d'extraction de la sècheuse et du ventilateur de la salle de bain sur 4 pieds.

## ATTACHMENTS

### STEP BY STEP

Provided photographs must allow an adequate comprehension of the corrective measures taken.

GCR may refuse to consider corrective work if the evidence is incomprehensible or insufficient.



CORRECTION - STEP 1



CORRECTION - STEP 2



CORRECTION - STEP 3



### Non-conformity found on site :

Incomplete insulation of the party wall between the garage and the rest of the building.



#### Good practice :

- Take wide shots AND close-ups;
- Provide step by step photographs.



#### Avoid providing:

- Photographs taken too closely and/or without wide shots;
- Blurred photos;
- Photographs from another construction site.

# WAYS TO PRESENT YOUR CORRECTIONS

You must always attach detailed explanations of the corrections you have made to your photographs or video of the corrections. To make it easier for you, GCR offers three options for presenting your corrections :

1

## DETAILED DESCRIPTION

Write a detailed description of each of the corrections applied and attach photographs supporting that explanation.

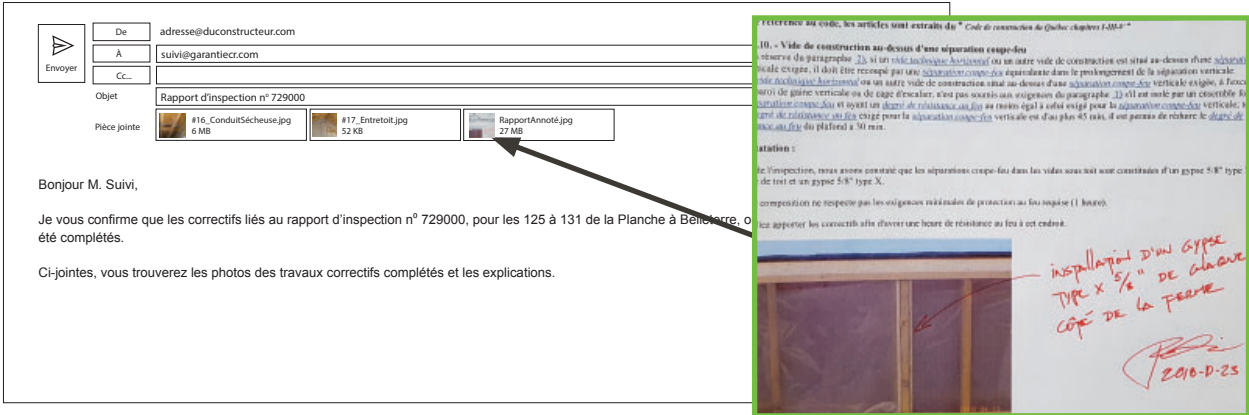


Written description of the corrective work

2

## ANNOTATED REPORT

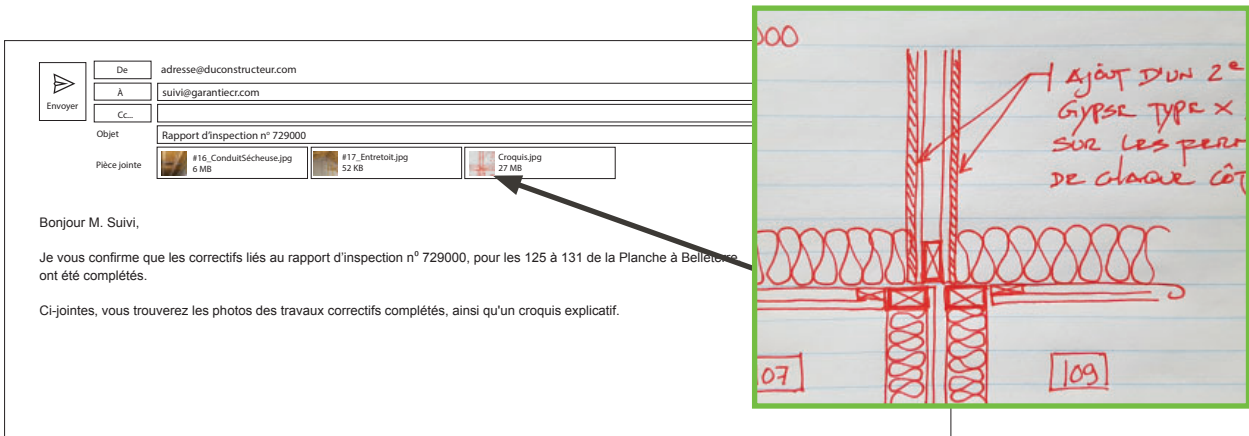
Explain the correction applied directly on the inspection report, take a photo of the annotated report and email it back with your photographs.



3

## SKETCHES

Draw sketches of your corrections, take a picture and email it with your photographs.



If you have any questions, call our Inspection Services

1 855 657-2333 ou 514 657-2333, poste 170 | suivi@garantiegr.com | [garantiegr.com](http://garantiegr.com)